

Ref no: 396150321  
From: Commercial  
Date: 15/03/21  
Subject: Outbound Patient Correspondence & Communications

## REQUEST & RESPONSE

1: Does the Trust currently print patient appointment letters and correspondence in house or is this outsourced to a supplier?

**In house printing**

2: What volume of pages are printed by the trust each year (an average for a rolling 12 month period is fine)?

**21,000,000**

3: If the outbound mail/printing service is outsourced, who is the current contract with?

**N/A**

4: If outsourced, when is the current contract due for renewal?

**N/A**

5: What framework was used for the procurement of that contract?

**N/A**