

Ref no: 381221117
From: Commercial
Date: 22/11/17
Subject: NHS purchasing cards

REQUEST

I am writing to you under the Freedom of Information Act 2000 to request the following information:

1. How many St Helens and Knowsley Hospitals NHS Trust Procurement Cards, Purchasing Cards, and/or Corporate Credit Cards (or equivalents) are currently in active use?
2. Have you had an internal audit of card spending in the last three years? If so, please provide any reports(s) written as a result of these audits.
3. If any procurement/corporate credit card holder has been reprimanded for its usage or had a transaction queried for validity since 01/01/2015, please provide the details (redacted if necessary).
4. The name of the bank(s) who provide your procurement/purchasing/corporate credit cards.
5. The following spending details on all Procurement Cards, Purchasing Cards, and/or Corporate Credit Cards (or equivalents) and any other payment cards in an unlocked spreadsheet (preferably .xlsx, but .csv and .xls are acceptable):

- Posted date and occurred date (if available)
- Billing amount (please state how you express returns e.g. as a negative number, as a number in brackets or other variations)
- Merchant name (as expressed in the bank statements if available)
- Justification if given

I am requesting the information for Question 5 for the calendar years 2016, and 2017 so far.

RESPONSE

Under section 12 of the Freedom of Information Act St Helens & Knowsley Teaching Hospitals Trust does not have to comply with a request if we estimate that the cost of complying with your request would exceed the appropriate limit of £450. The appropriate limit has been specified in regulations. This represents the estimated cost of one person spending 2½ working days in answering the remainder of your questions. Under section 12 of the Freedom of Information Act the Department is not obliged to comply with your request and we will not be processing your request further.