

Ref no: 113090718
From: Commercial
Date: 09/07/18
Subject: Safeguarding guidance

REQUEST & RESPONSE

Incidents and Discipline

Have you had a reported incident regarding staff not following your safeguarding guidance in the last three years?

No

If so, how many?

How many legal actions have been taken against you due to staff not following safeguarding guidance?

None

Has anyone been disciplined or fired due to staff not following safeguarding guidance in the last three years?

No

Training

How often do you undertake any education or training around safeguarding guidance?

The Trust has a Safeguarding TNA which dictates training requirements for all staff (Levels 1 to 4) dependant on role. Level 1 training is renewed every 2 years with the other levels renewed every 3. In addition ad hoc training sessions are delivered by the safeguarding team. Training is also accessible to all staff within the Local Safeguarding Boards

Updating and Dissemination

How often are safeguarding guidance standards updated?

Safeguarding policy is updated as a minimum every 3 years but is reviewed annually to ensure compliance with current policy

When was the last complete review of your safeguarding guidance?

***The Safeguarding Children Policy was reviewed last in September 2017
The Safeguarding Adult Policy was reviewed last in January 2018***

Storage and accessibility

In what format and programme do you hold your safeguarding guidance?

Safeguarding guidance is completed as a PDF word document in the standard Trust Policy Format

In what format and programme do staff access this guidance?

Staff access the policy via the Trust Intranet Site

Can you access safeguarding guidance on mobile devices?

Yes

If so, can this guidance be accessed while offline?

No

Audit and Review

Can your workforce audit their compliance to central standards regarding safeguarding guidelines and so identify any shortfalls?

***Regular audits are carried out against safeguarding standards.
Findings are shared with staff via the clinical governance processes.***

Do you have the capability to audit delivery standards against current safeguarding guidance?

Yes audits are completed to monitor standards within the policies which mirror current safeguarding guidance

Quantitative measures

How many pages of safeguarding guidance does your organisation have?

***The safeguarding children guidance has 213 pages
The safeguarding adult guidance has 23 pages.***