

Ref no: 061070214
From: Not given
Date: 07/02/14
Subject: Union office accommodation

REQUEST

Please provide details of any office accommodation your organisation provides to staff to carry out trade union business. Please include details of:

- space measured in square feet
- how much of this space is contained within entirely separate buildings (i.e. occupied solely by staff carrying out trade union business)
- whether a professional valuation of the market rental value of the space has been sought either in-house or externally, and if so, what the valuation of the space was
- any charges your organisation levies for office space given to trade unions.

2. Please advise any estimates for other costs met for those staff on trade union facility time apart from salaries - including travel expenses, office supplies, telephone expenses and energy bills.

RESPONSE

The office accommodation used by trade union representatives measures 55M2 and is a department that is embedded within one of the Trusts buildings.

The Trust does not levy any charge for rental or energy supplies to this area.

The Trust finance system does not distinguish expenses incurred by staff or trade union duties from those expenses claimed as part of their substantive roles

Office supplies for trade union duties are provided from the HR office supplies budget. They do not carry a unique code for trade union activity.

Telephone expenses and energy bills are part of the Trusts administration facilities and are part of a central budget for telephone expenses and energy bills