

Ref no: 007131114
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Date: 13/11/14
Subject: IT Disposal

REQUEST

Which IT disposal company does the organisation currently use to dispose of redundant IT equipment?

Ecosystems I.T.

How do you advertise upcoming contracts?

As there was no expenditure (cost) to this contact; no advertisement was made. This is in-line with trust tendering procedure and process.

How long is the IT disposal contract for and when does it expire?

Expires on the 01-02-2015

Who is the best contact to speak to responsible for IT disposal and WEEE recycling in the organisation?

Kevin Houghton and Edwin Kissi

What is important to the organisation when choosing an IT disposal supplier?

Service Quality

Qualifications/Certification

Adherence to industry regulations and state legislation

What type of security accreditations does the organisation take into consideration when choosing an IT disposal supplier?

IG Toolkit or ISO 27001

How often does the organisation dispose of redundant IT equipment?

Every 2 weeks.

How many sites does the organisation require collections from?

One

On average how much equipment is collected on a normal collection?

As of 21/11/2014

Total number of weight / Total number of collection = 753.7 Kg

What type of documentation does the organisation require back for auditing purposes?

Job information Sheet: This contains the assets that were collected for destruction and recycling as well as the actions that was performed on the assets

Do you receive a financial return from your current IT disposal partner?

Yes

Do you require onsite data destruction services?

Yes

How many IT users do you have in your estate?

5710

Do you have any current or upcoming projects that'll result in redundant IT equipment?

Yes, we are currently upgrading client machines (i.e.) ram upgrades, replacing PC's that are broken or not fit for purpose as well as general upgrade to the network infrastructure.