

Ref no: 333241017  
From: Public  
Date: 24/10/17  
Subject: Digital health record management

## REQUEST & RESPONSE

1. Does the trust have an electronic patient record?	Yes
2. How many clinical applications does your organisation use?	143
3. How many applications are fully digital i.e. no paper output to the physical health record?	N/A – The Trust does not have a physical health record.
4. How many applications produce an output that is stored in the physical health record?	0
5. How does the Trust manage compliance against data retention legislation for physical health records?	All records that have not been scanned are retained for at least the recommended retention periods as identified within the IGA Records Management Code of Practice for Health and Social Care 2016. Weeding of the Health Records library is carried out following the Process for Weeding – Validation & Destruction of Health Records to identify health records that are eligible

	for destruction.		
6. How does the trust manage compliance against data retention legislation for digital health records?	The recommended retention periods as identified within the IGA Records Management Code of Practice for Health and Social Care 2016 apply to both paper and digital health records.		
7. Do your clinical application systems facilitate automated monitoring and measurement of data retention compliance?	The Trust's Electronic Document Management Solution has this functionality		
8. Does the trust have a data migration strategy?	No		
9. Does the trust have a legacy application management policy?	No		
10. Does the trust engage with patients around the management of their health record data? If so, how?	No		
11. Does the trust currently provide or have plans to introduce any of the following? Please complete table below.			
	In use	Planned for (please provide date)	Not planned
Patient portal		Yes – date to be determined	
Patient correspondence via email, e.g. appointment and clinic letters		Yes – date to be determined	
Video consultations, e.g. Skype, Facetime	Y		
Online appointment management		Yes – date to be determined	
12. Is the trust working with other	Yes		

partner organisations regionally to provide patient access to their digital health record online?	
13. Does the trust have a strategy to ensure that it meets the target to deliver a paperless NHS by 2020?	Yes
14. Does the Trust have patient engagement groups?	Yes
15. Has the trust conducted a data growth assessment for the next 5 years? If so, by what percentage does the trust anticipate its storage requirements will increase?	No
16. Does the Trust currently utilise cloud services to store patient data?	Yes
17. Did the trust consult patient groups before employing cloud services?	Yes
18. If not currently in place, does the trust plan to utilise cloud services to store patient data?(Please provide timescales for implementation.)	
19. If not currently in place, will the trust consult patient groups before employing cloud services?	
20. How many trust owned devices were impacted by the	None

Wannacry cyber-attack? Please include medical devices.	
--------------------------------------------------------------	--