

Ref no: 147250718  
From: Public  
Date: 25/07/18  
Subject: IT equipment

## REQUEST

Under the Freedom of Information Act, please forward to the relevant department/s (probably IT) to provide answers the following questions regarding disposal/recycling old IT equipment. I look forward to receiving your response within the 20 days legal timeframe under the Act.

1. How does your Trust dispose of old IT equipment such as desktop computers, laptops, peripherals, tablets etc?
2. Do you recycle old IT equipment such as desktop computers, laptops, peripherals, tablets etc?
3. What is the volume of old IT equipment such as desktop computers, laptops, peripherals, tablets etc disposed of or recycled in the last year? (if exact number unknown, an estimate would be acceptable)
4. What is the Trust spend in the last year on disposal/recycling of old IT equipment such computers, peripherals, tablets etc?
5. Which company does the Trust use to recycle old IT equipment such as desktop computers, laptops, peripherals, tablets etc?
6. Is there a contract in place with this company
7. What is included in the contract (such as collection)
8. When is the contract end date?
9. What standards/certifications/requirements/assurances does the Trust ensure before selecting a company to recycle its old IT equipment?
10. Please provide the name and contact details for the person in your organisation responsible for old IT equipment disposal/recycling?

## RESPONSE

1. How does your Trust dispose of old IT equipment such as desktop computers, laptops, peripherals, tablets etc?

Contracted with a specialist disposal firm

2. Do you recycle old IT equipment such as desktop computers, laptops, peripherals, tablets etc?

Yes with the same disposal\recycle firm

3. What is the volume of old IT equipment such as desktop computers, laptops, peripherals, tablets etc disposed of or recycled in the last year? (if exact number unknown, an estimate would be acceptable)

Desktops – 152

Laptops – 25

Peripherals – 166

4. What is the Trust spend in the last year on disposal/recycling of old IT equipment such computers, peripherals, tablets etc?

£0, The Trust is paid under the contract for the equipment that is disposed\recycled

5. Which company does the Trust use to recycle old IT equipment such as desktop computers, laptops, peripherals, tablets etc?

#### Concept Management

6. Is there a contract in place with this company

Yes

7. What is included in the contract (such as collection)

Collection, disposal and destruction with certification

8. When is the contract end date?

Rolling contract

9. What standards/certifications/requirements/assurances does the Trust ensure before selecting a company to recycle its old IT equipment?

A full risk assessment of the companies considered is undertaken. The company must be able to provide certification of destruction and demonstrate the end to end process of destruction

10. Please provide the name and contact details for the person in your organisation responsible for old IT equipment disposal/recycling?

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