

Ref no: 096280618  
From: Commercial  
Date: 28/06/18  
Subject: Imaging

## REQUEST

1. How many CDs does your department produce per annum for the distribution of patient images?\*

This data is not recorded and the number of CD's used depends upon the data set being copied to CD.

2. How many CDs does your department produce per annum for interested 3rd parties such as insurance companies or solicitors?\*

This data is not recorded and the number of CD's used depends upon the data set being copied to CD.

3. What is the cost of CD production for patient images, e.g. materials for your department per annum?\*

Use 29 Boxes in the last year (each box has 4 spindles with 100 discs on each)  
= so circa £1,560 per annum

4. What are the time/resource costs associated with CD production for patient images for your department per annum?\*

Images are firstly anonymised on PACS, so again, time/resource is difficult to interpret as this depends again on what images are being requested as these can be varying amounts. On average a CD takes an hour to produce

5. What are the costs of postage/couriering of CDs of patient images for your department, per annum?\*

CD's are collected by hand where possible from our Legal Department or by the patient if it is for patient access. We do not record postage costs for this activity.

6. Please provide a breakdown of total costs of CDs for patient images to other hospitals for your department, per annum?\*

Images are sent electronically via IEP (Image Exchange Portal)

7. Please provide a breakdown of total costs of CDs to patients for your department, per annum?\*

We do not record this information.

8. Please provide a breakdown of total costs of CDs to interested 3rd parties for your department such as insurance companies or solicitors, per annum?\*

We do not record this information.

9. Are the CDs dispatched from your department that contain patient data consistently encrypted / password protected?\*

Discs are anonymised for patient access so no encryption/password is needed. Data exchange is predominately by encrypted IEP for all other 3<sup>rd</sup> party groups. The process is to send passwords separately from the encrypted data if CD's are produced with patient identifiable information.

10. Can you provide information on the number of CDs that are lost or misplaced before they reach the intended recipient?\*

No incidents have been reported of lost disks