



Ref no: 093221018
From: Commercial
Date: 22/10/18
Subject: Records management

REQUEST & RESPONSE

This request concerns records management expenditure at your healthcare authority.

1) Please state the

- a) Number of fax machines purchased**
- b) Total spend on fax machines**

By your authority in each of the following financial years

- i) 2013/14 a) 24 b) £4830.68**
- ii) 2014/15 a) 2 b) £480.00**

- iii) 2015/16 a) 0 b) n/a
- iv) 2016/17 a) 0 b) n/a
- v) 2017/18 a) 1 b) £340.00
- vi) 2018/19 to 19.09.18 a) 0 b) n/a

2) Please state the amount spent by your records department on transferring paper records in each of the following financial years

- i) 2013/14 0
- ii) 2014/15 0
- iii) 2015/16 0
- iv) 2016/17 0
- v) 2017/18 0
- vi) 2018/19 to 19.09.18 0

3) Please state the amount spent by your records department on couriers to transfer physical records in each of the following financial years.

- i) 2013/14 0

- ii) 2014/15 0
- iii) 2015/16 0
- iv) 2016/17 0
- v) 2017/18 0
- vi) 2018/19 to 19.09.18 0

4) Please state the amount spent by your records department on taxis or private hire vehicles to transfer physical records in each of the following financial years.

- i) 2013/14 0
- ii) 2014/15 0
- iii) 2015/16 0
- iv) 2016/17 0
- v) 2017/18 0
- vi) 2018/19 to 19.09.18 0