

Ref no: 068180517
From: Public
Date: 18/05/2017
Subject: FOI ICO Breaches

REQUEST & RESPONSE

How many FOI requests have been received by your trust on a year by year basis for the past 5 years?

	Num	Breached 20 working days
2011-12	303	60
2012-13	304	55
2013-14	510	106
2014-15	552	125
2015-16	479	80

How many of the FOI requests have breached the 20 working day limit stipulated by the act in the past 5 years ?

How many times were your trust were reported to the ICO because of breaches and if they issued fines/how much, etc - for past 5 years?

0

Please can you able to advise how long the average FOI request takes to complete?

In order to comply with this portion of your request the Trust would have to manually interrogate each file to determine the average timescale for responses over the previous 5 years. This would take us over the £450 limit outlined in the Act. Because of the nature of your request and the manual work that would be required we can see no way to refine your request to be included within the scope of the Act.

Under section 12 of the Freedom of Information Act St Helens & Knowsley Teaching Hospitals Trust does not have to comply with a request if we estimate that the cost of complying with your request would exceed the

appropriate limit of £450. The appropriate limit has been specified in regulations. This represents the estimated cost of one person spending 2½ working days in answering the remainder of your questions. Under section 12 of the Freedom of Information Act the Department is not obliged to comply with your request and we will not be processing your request further.

Please can you advise the minimum time and cost and the maximum time and cost of an FOI request?

In order to comply with this portion of your request the Trust would have to manually interrogate each file to determine the average timescale for responses over the previous 5 years. This would take us over the £450 limit outlined in the Act. Because of the nature of your request and the manual work that would be required we can see no way to refine your request to be included within the scope of the Act.

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Please can you advise how many staff you have in your department working on FOI requests and WTE?

1xWTE

Please can you confirm what computer systems do you your to manage your FOIs, (Citrix, Proteus, etc)?

Microsoft

What is your estimated cost in terms of consultant time, admin staff, secs, managers spent on FOI requests?

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If it is not possible to provide the information requested due to the information exceeding the cost of compliance limits identified in Section 12, please provide advice and assistance, under your Section 16 obligations, as to how I can refine my request to be included in the scope of the Act. In any case, if you can identify ways that my request could be refined please provide further advice and assistance to indicate this.