

Ref no: 411071217
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Date: 07/12/17
Subject: Document Management system

REQUEST

The movement away from paper to digital processes has been on-going for some time now. One part of a comprehensive digitisation strategy is the use of scanners to create digital versions of paper documents. Below is my freedom of information request regards your use of scanners. Not multi-functional devices, but paper document scanners, DM systems and EPR systems. If you have any questions please feel free to email me at this address.

- How many employees do you currently have?
- How many scanners (not multifunctional devices) do you currently have to scan paper based documents?
- Which brand do you use (i.e. Brother, Canon, Fujitsu, Kodak Alaris etc)?
- Who supplies these scanners?
- Do you have a contract for these scanners?
- If so, when does this expire?
- What Document Management system(s) do you use?
- What Electronic Patient Record (EPR)/Electronic Healthcare Record (EHR) do you currently use?
- What is the name, job title, and email address of the person responsible for your scanner fleet?

RESPONSE

- How many employees do you currently have?
5481 Headcount
- How many scanners (not multifunctional devices) do you currently have to scan paper based documents?
9
- Which brand do you use (i.e. Brother, Canon, Fujitsu, Kodak Alaris etc)?

- **Mix of Fujitsu & Kodak**
- Who supplies these scanners?
Various suppliers
- Do you have a contract for these scanners?
Yes
- If so, when does this expire?
1/4/2018
- What Document Management system(s) do you use?
CCube Solutions EDRM
- What Electronic Patient Record (EPR)/Electronic Healthcare Record (EHR) do you currently use?
IMS Maxims
- What is the name, job title, and email address of the person responsible for your scanner fleet?
**Karl McIntyre – Assistant Director of Informatics –
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